

RNAO Sudbury Chapter Ground Rules

- Members will respect the role of the Chairperson and wait to be acknowledged before speaking.
- Members will respect the designated timekeeper.
- Meetings will start on time and end on time.
- Members will be responsible to obtain information from missed meetings.
- Members are responsible to review the agenda and previous minutes prior to the meeting.
- Members are to respect others and their opinions.
- Side bar conversations will be avoided.
- Members will stay on topic.
- Members are encouraged to speak and participate in discussions.
- Members will maintain an environment in which they feel safe to share.
- Members are expected to complete assigned tasks between meetings or ask for assistance from chapter executive members in advance if deadline cannot be met.
- Members will have fun.