

# Agenda: Annual General Meeting

November 15, 2018 from 5:30-9:00 pm

McMaster University Medical Center, Hamilton, Ontario

5:30 - 6:00 pm	Registration
6:00 - 6:45 pm	Networking opportunity and tapas dinner
6:45 - 7:45 pm	<p>Guest speaker presentation: Dr. Bernice Downey <i>Bernice Downey, RN, PhD, Medical Anthropologist, Indigenous Health Lead, Faculty of Health Science, McMaster University. The title of Dr. Downey's presentation is 'As the Crow Flies': Making Space for Culturally Relevant Research Collaboration with Indigenous People.</i></p>
7:45 - 8:15 pm	Questions and answers
8:15 - 8:30 pm	Presentation of Scholarship and Research Grant Awards
8:30 - 8:45 pm	<p>NRIG Annual General Meeting Business</p> <ul style="list-style-type: none"> <li>• Chair Report (including Membership, Website, Finance and Student Reports)</li> <li>• Thank you to outgoing executive members</li> <li>• Thank you to continuing executive members</li> <li>• Introduction of new Executive Members 2018 – 2019</li> </ul>
8:45 - 9:00 pm	Closing and wrap-up

*Thank you for joining us for the evening!*

## NRIG Executive 2017 – 2018

**Chair:**

Barb Chyzyy

**Past Chair and CANR Representative:**

Barb Chyzyy

**Chair Elect:**

Amy Wright

**Finance Officer:**

Winnie Sun

**Secretary:**

Fissan Lau

**Communications Officer: Newsletter**

Demelza Domingo

**Communications Officer: Website**

Joyce Tsui

**Membership Officer**

Christina Moldovan

**Policy & Political Action Officer**

Sheila Boamah

**NRIG Member-at-Large**

Gillian Strucwick

**Member-at-Large – Social Media**

Harshdeep Hehar

**Student Representative**

Amanveer Deol

## Nursing Research Interest Group

# Annual Report

### Chair Report

Since 1986, the Nursing Research Interest Group (NRIG) has been the voice of nursing researchers in Ontario. Today, NRIG continues its mandate to promote nursing research in Ontario through lobbying, funding, educating, collaborating and networking, with the ultimate goal of improving the health of people in Ontario. I have had the great pleasure of chairing the NRIG executive from 2016-2018. It has been a time of growth and development in many different areas, most notably with the launch of our new NRIG website and social media platforms. Projections for the 2018-2019 year indicate continued progress towards our mandate.

The NRIG executive continues to have strong representation in almost all officer positions and succession planning is a key strategy going forward for the 2018-2019 fiscal year. The majority of current executive members are continuing in their roles for 2017-2018: Winnie Sun will continue as Finance Officer, Joyce Tsui will continue as Communications Officer (Website), Demelza Domingo will continue as Communications Officer (Newsletter), Sheila Boamah will continue as co-Policy and Political Action Officer, Gillian Strudwick will continue as NRIG Member-at-Large and Christina Moldovan will continue as Membership Officer.

Fissan Lau and Harshdeep Hehar have stepped down from their roles as Secretary and NRIG-Member-at-Large due to work commitments. Amanveer Deol has completed her term as Student Representative. I want to sincerely thank each of them for their dedication, hard work and ongoing support of NRIG.

We received 2 nominations for the Policy and Political Action Officer role and 2 nominations for the Student Representative role. Successful recipients are:

**Student Representative:** Shivali Barot

**Policy and Political Action Officer Co-Lead:** Marzieh Moattari

A key focus for the 2018-2019 term will be on increasing membership and expanding the NRIG scholarships and grants program. I am looking forward to working with Amy Wright and welcome her as the NRIG Chair for 2018-2019.

Respectfully submitted,  
*Barbara Chyzzy, NRIG Chair*

## Finance Officer Report

### REVENUE - as of November 1, 2018

RNAO membership 2018	9,600.00
Balance forward 2017	23,984.95

**Total revenue (as of November 1, 2018): 33,584.95**

<b>EXPENSES (from Nov 2017 to Oct 31, 2018)</b>		<b>Budget 2018-2019</b>
Bank service charges	228.00 (\$19/mth)	300.00
Executive expenses (In-person meeting, travel)	100.00	500.00
AGM	50.00	1,500.00
Printing, Stationary, Mailings	0.00	100.00
Scholarships (1,500 each x2)	3,000.00	<b>3,000.00 * (1,500x2)</b>
Research grants (\$2000 each x1)	2,000.00	<b>4,000.00 *(2,000x2)</b>
RNFOO	1,100.00	1,100.00
Guest speaker	0.00	100.00
PGI Teleconferencing	352.92	500.00
Education Sub-committee	0.00	<b>500.00 *</b>
Website set-up	2,378.15	<b>0</b>
Student Event	0.00	<b>250.00 *</b>
<b>Total expenses</b>	<b>9209.07</b>	<b>11850.00</b>

**Balance forward (as of October 31, 2018) = 24,375.88**

**\* To be determined**

## Scholarships & Awards Review Committee Report 2017-2018

We are very pleased to continue to be able to support the ongoing research and scholarship of NRIG members. This year \$6000 was awarded to nursing students and novice researchers in Ontario: one \$1000 Research Award (through the Registered Nurse Foundation of Ontario, RNFOO), two Graduate Scholarships valued at \$1500 each and one Research Grants valued at \$2000. We received a total of 5 applications for the NRIG Graduate Scholarships program and 1 application for the NRIG Research Grant Program.

We are proud to announce the following 2018 NRIG Award, Scholarship and Grant recipients:

**NRIG Research Award** (awarded by RNFOO), valued at \$1000:  
**Tharshika Sugumaran**, Master of Nursing student, McMaster University

**Grant Scholarships**, each valued at \$1,500:  
**Karen Campbell**, PhD student, McMaster University  
**Jessica LaChance**, PhD student, Western University

**Research Grant**, valued at \$2,000:  
**Linda Sheiban**, Schlegel Center for Advancing Seniors Care, Conestoga College

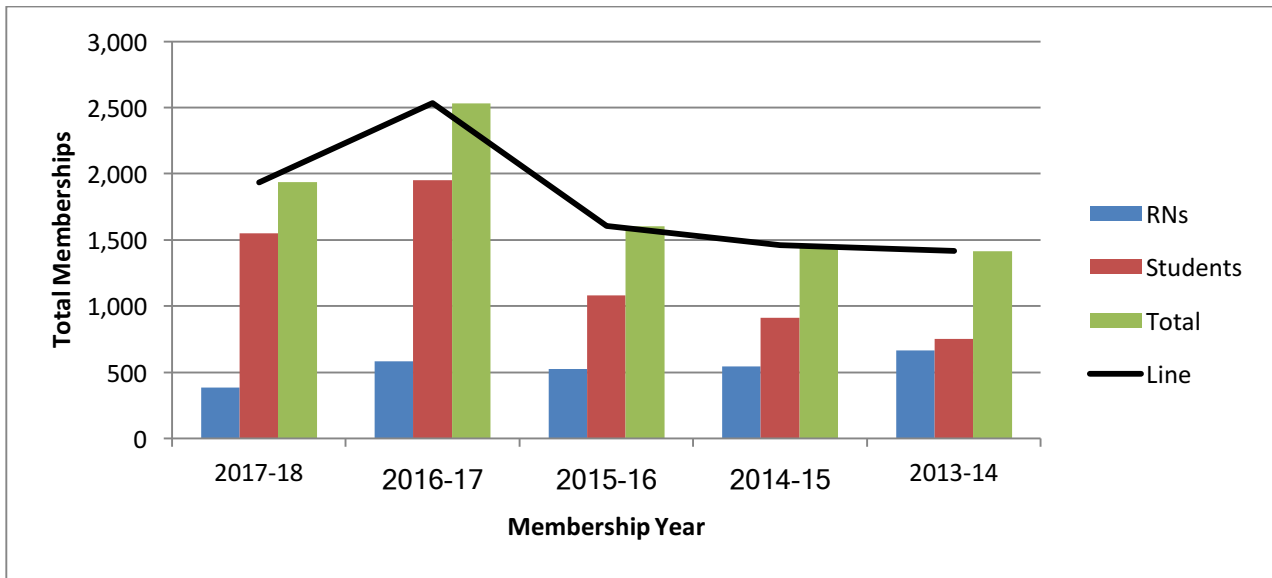
*Respectfully submitted,  
 Barbara Chyzy, Chair*

## Membership Officer Report

- **NRIG Membership 2017-2018 Fiscal Year:**
  - ❖ Total: 1,935 members

### Member Breakdown:

- Registered Nurses (RNs): 386
- Nursing Students: 1,549
- The wide distribution of our NRIG Newsletters also helped to keep our members engaged and informed about nursing research funding opportunities.
- Supporting the ongoing scholarship and research involvement of our members has been identified as a key recruitment strategy through our Membership Survey, and we have successfully awarded 4 scholarships and research grants to our NRIG members.
- NRIG membership has been steadily increasing over the last 5 fiscal years, with a drop in membership noted this year in comparison to the 2016-2017 fiscal year. Please see below:



### ***Membership Recruitment and Retention:***

- NRIg membership recruitment efforts have been focused on reaching out to universities with Graduate Nursing Programs, including junior and senior faculty, including promotion of NRIg memberships during student events along with our Student Representatives.
- Our newly redesigned website, and ongoing pertinent educational Newsletters and Webinars have been meaningful to our members and have been key initiatives as we learned from our Membership survey.

### ***Membership Thoughts for the 2018-2019 Fiscal Year...***

1. ***Increase Retention through Mentorship:*** Continue to promote NRIg by starting a Student Subcommittee to increase participation and membership.
2. ***Increase Partnerships:*** Connecting with our community, including other Interest Groups, to promote NRIg.
3. ***NRIg Promotional Materials:*** Promote membership benefits in different meetings and events, and be able to reach out to our Lapsed Members.

*Respectfully submitted,  
Christina Moldovan*

## Communication Officer– Website Report

In 2017-2018, NRIG has embarked on the strategic plan of website development by completing the development of a new and user-friendly website for our current members. The website was created based on original input from the website subcommittee. NRIG communication officer worked closely with NRIG Chair during the website development process. Go Daddy was selected to design and host the new NRIG website which was completed in Summer 2018. The new NRIG website provides up to date information such as Scholarship Winners, NRIG Newsletters, Upcoming Events and relevant resources to our members. The new NRIG website is [www.nrig.ca](http://www.nrig.ca) and will look forward to integrating Social Media component in the Fall 2018.

*Respectfully submitted,  
Joyce Tsui*

## Student Representative Report

As the Student Representative of this Nursing Research Interest Group, I am proud to say that we have come a long way from since we started. I have been on the executive team since January 2015, so unfortunately my 2-year term has now come to an end. But I definitely enjoyed every moment of it because I got to work with such an amazing team of experienced executives and had the opportunity to learn from each and every one of them. They taught me about the endless opportunities that I can become involved in after I graduate with my Bachelor of Nursing and about the future career options that I can explore. I also had the opportunity to work with wonderful student volunteers and leaders at the events.

I have been noticing our student membership grow over the past few years as we educate more students on the benefits of becoming a member of NRIG. In the past, we hosted successful student research events at Humber College. For the future, we are planning to collaborate with Humber, Ryerson and York University's nursing associations to reach out to more nursing students in Ontario. We are planning to have research games, activities, and contests to increase their knowledge of research.

For all the students in the audience today, I would like to remind you all to look at the Student's corner section of our newsletter to stay up-to-date with our future student events and opportunities. Also, if anyone is interested in joining our NRIG Student Committee, please see me or any of the other executives to sign up.

To end it off, I would like to thank all the members of our executive team and students that helped me during my student representative role with NRIG for the past 2 years and I wish NRIG all the best in the future!

*Respectfully submitted, Amanveer Deol*

## Slate of Officers for NRIG Executive 2018– 2019

**Chair**

Amy Wright

**Past Chair and CANR Representative**

Barb Chyzzy

**Chair Elect**

*To be filled in 2019-2020 term*

**Finance Officer:**

Winnie Sun

**Secretary:**

Oona St. Amant

**Communications Officer: Newsletter**

Demelza Domingo

**Communications Officer: Website**

Joyce Tsui

**Membership and Services Officer**

Christina Moldovan

**Policy & Political Action Officer Co-Leads**

Sheila Boamah & Marzieh Moattari

**Member-at-Large- NRIG**

Gillian Strudwick

**Member-at-Large- NRIG Social Media**

Melissa Northwood

**Student Representative**

Shivali Barot