

Treasurer / Secretary – Olayinka (Ola) Babalola

Financial statement April 1, 2017 - March 31, 2018 - circulated.

Bank revenue from March 31, 2017 was \$12,611.04. Then we had a total revenue of \$4,970 this past year from RNAO membership fees (\$3,580), and Tea for Two at AGM April 2017 (\$125). The total revenue is \$16, 316.04 (which is the sum of previous bank revenue from the previous year, RNAO membership fees, and Tea for Two. The amount budgeted for RNAO membership fees for the coming fiscal year is \$2800, which was derived using the same calculation as last year's, that is, 100 members (90 regular memberships, 10 Retired and student memberships) with a \$30 regular membership fee and \$10 retired and student membership fee.

Total expenses is \$5,101.33. Revenue for the beginning of the new fiscal year is \$11,214.71, which is the difference in the total revenue (\$12,611.04) and the total expenses (\$5,101.33).

Revisit or better still, remove the following items from the budget:

- “Regional workshops/ breakfast” because it is replaced with the PNIG Education day(s).
- “PNIG breakfast at RNAO AGM” was last done in 2016.
- “RNAO AGM banquet” was last done in 2016
- “AGM accommodation and food” (delete this item because it has consistently not been used dating back Nov 2012)
- “AGM Travel” (delete this item because it has consistently not been used dating back Nov 2012)
- “Educational Day accommodation and food” (delete this item because it has consistently not been used dating back Nov 2012)
- “Educational Day travel” (delete this item because it has consistently not been used dating back Nov 2012)

Add the following items:

- “AGM misc. (e.g. gifts)” for a budget of \$150
- “Educational day misc. (e.g. gifts)” for a budget of \$150

Change the following budgeted amount based on feedback from the executives:

- Increase the amount budgeted for “Speakers Honorarium” from \$500 to \$2000 because we now hold Educational Days in addition to our yearly PNIG AGM, which usually require speakers.
- Increase the amount budgeted for “Total President’s expenses for Conventions” from \$1400 to \$2400.

Also, I will like to remind everyone that PNIG has the following funds to assist members:

- “Bursary Fund to attend CAPNM” - amount budgeted is \$2,000
- “Educational Grant” - amount budgeted is \$1,000

If you need bursary to attend CAPNM AGM, then send your request to me (divine_love25@hotmail.com) and include a scanned receipt of payment for the full conference no later than **Tuesday May 1st, 2018**. The amount of \$2000 will be split evenly among the individuals who send their request to me, and cheques will be mailed out to them. The goal is to have at least 10 members so that each one can have \$200 each.

Also, if you would like to apply for the Educational Grant, please visit the PNIG website for the Education Fund policy and how to apply for the Educational Grant. Here (below) is the Education Fund Policy that was revised at the PNIG Executive Meeting on September 1, 2010:

Parish Nursing Interest Group (PNIG)
Education Fund Policy *

Purpose

The purpose of the Education Fund is to enhance the scholarship and clinical capabilities of PNIG members. Note: PNIG members are to apply for funding through the Nursing Education Initiative fund established by, the Ministry of Health and Long Term Care and administered through the RNAO*.

Award

There will be yearly awards, not to exceed \$500 per person per year for financial assistance so that PNIG members can pursue studies that are directly related to Parish Nursing Practice. The number of awards to be granted will be determined by the PNIG executive based on the annual budget.

Eligibility Criteria

To qualify to apply for the award the applicant will:

- * be a registered nurse
- * have a current PNIG membership and have been a PNIG member for a minimum of one (1) year immediately prior to the year of application
- * be participating in an educational activity relevant to the field of parish nursing
Educational activities occurring at some point between September 1, and August 31, of the funding year will considered for funding, such as:
 - * courses, seminars, workshops, and attendance at conferences
 - * course work at a recognized program, college or university where the topic is related to parish nursing practice

Application Requirements

Applicants will submit 2-stapled copies of the entire application comprised of:

- * Completed Education Fund Application Form

* Description of the course outline from an academic calendar or a copy of the course, seminar, workshop, conference brochure.

Submit the application to the PNIG Past- President.

Deadline for the application; Postmarked no later than one month prior to the PNIG AGM.

Review Process

The PNIG Past President and President-Elect will score each application based on the following review and will e-mail the executive with those selected.

Review Criteria

- * Is the relevance of the educational initiative to the applicant's professional practice clearly stated?
- * Is the relevance of the educational initiative to the applicant's individual professional development clearly stated?
- * Is the educational initiative itself clearly described (course/workshop/conference objectives)!
- * Weighting will also be given to each applicant's years of PNIG membership

Administration of Funds

Once applicants have been selected by the review process to be awarded the educational funds, and written confirmation of acceptance and registration to the approved course of study has been received the following will occur:

- * The amount of the award will be transferred to the successful applicants at the completion of the program.

Final Report

A brief final report, summarizing the activities made possible by the fund and the results of those activities will be submitted, no later than three (3) months after the

end of the program, to the President of the PNIG. It is a requirement that a copy of the report be submitted on disk suitable for publishing in the PNIG Newsletter.

Further enquiries can be made through the PNIG Secretary-Treasurer.

Remember to access the following funds: RNAO Nursing Education Initiative.

In March 1999, the ministry of Health and Long Term care announced the establishment of a nurse training and education fund for RN's and RPN's in response to the Nursing Task Force's earlier recommendations. The RPNAO is delighted to be involved in this initiative.

The fund is to be used to provide ongoing funding to nurses to increase their knowledge and professional skills to enhance quality of care and services provided within Ontario.

If you are undertaking professional development course(s) and/or program(s), you are eligible to apply for reimbursement of up to \$1,500. Nurses who have not received \$1,500 from this fund will be given priority. Nurses who have received full funding in the previous year will be considered with less priority than those nurses that have not received full funding. This funding can be used towards tuition or course fees as well as registration fees for conferences.

It is not necessary to be an RNAO member to apply for funding. Health care employers who have paid for education for staff are also eligible to apply for reimbursement.

The Ministry of Health and Long-term Care have approved another round of funding. Applications have been mass mailed to registered nurses in the province of Ontario based upon current registration with the College of Nurses of Ontario.

Refer to the application form for eligible dates and submission deadlines.

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Respectively submitted by Olayinka Babalola (PNIG Secretary and Treasurer).