

**Registered Nurses Association of Ontario (RNAO) Region 7**  
**Friday, November 10th, 2017**

**Teleconference 7-8:00 PM**

Chair: Lhamo Dolkar

Present: Farhana, Lhamo, Sonia, Janson, Angel, Krisel, So-Yan

Recorder: Janson

Regrets: Andria

**1. Welcome**

**2. Statement of Conflict of Interest**

**2.1 None declared**

**3. Review of the Agenda and last meeting minutes**

- 3.1 October t/c meeting minutes to be approved when everyone has had the chance to review it

**4. Business Arising**

4.1 Discussion on upcoming December 7<sup>th</sup> celebration, Region 7 event

- Event starts is from 6:30 to 9:00.
  - Executives to come from 5:30 to 6:00PM to help setup.
  - Venue has been booked until 10PM
  - If executives are driving, parking will be reimbursed
- Venue
  - Site visit has been done by Lhamo, venue has been confirmed for the event
  - Venue has been booked until 10PM, event is until 9PM
  - Eight roundtables – which can sit eight individuals each
  - We will be purchasing our own plastic table cloths (60 inches round table)
  - Plastic utensils are to be provided by the venue
  - Eight centrepieces can be also an option from the venue, or we can bring it ourselves. Lhamo to follow up
  - Food will be buffet style.
    - The buffet table would not need a table cloth
    - Menu to be sent out by So-Yan
  - Venue will be providing a small table for registration
  - Sound system will have two microphones (one of this will be wireless) and AV presentations
- Musician
  - To invite Claudette's daughter (Louise Holloway) to provide musical entertainment. Budget \$500 as an honourarium
    - Lhamo to contact Claudette
- Claudette appreciation:

- We are to invite Claudette and her family to honour her work as previous president of Region 7
  - Janson to explore options for a plaque or certificate (budget of \$250). Janson to purchase an additional gift for Claudette, budget of \$300
    - Janson to send email re the wording on the plaque (ex. “For your appreciation for your excellent leadership”)
  - Janson and Krisel to put together a powerpoint to showcase her leadership and work with Region 7
  - Janson and May to present this for her event. Lhamo
- Cheques to be given to Janson to accommodate payment
- Gifts & doorprizes:
  - Angel to purchase ten door prizes (\$100). Angel to also purchase a gift for speaker worth \$50. Angel to purchase eight 60 inch table cloth.
- Poster
  - Krisel to add to previous poster and include the speaker
- Speakers
  - Speaker to have 30 minutes to speak
  - Krisel and Farhana to Emcee the event
- Registrants
  - Krisel to follow up with home office to determine number of registrants. People are reporting issues with payment
  - Krisel to provide list of participants to Sonia who is organizing registration on the date.
  - Of the 40-year and 25 year members to be recognized at this event, only two (so far) has RSVP'd for this event.
  - 25 year members include Claudette
  - Registration for the date:
    - Lorraine and Katrina has not been in touch and Lhamo to follow up with Medeah re. supporting registration
    - Sonia to help support registration. Note that some individuals will pay at the door
  - Angel to promote this event to students either through the facebook page or posters on Ryerson
- Sequence of events:
  - Welcome and introduction
  - Dinner
  - Speaker
  - 25 and 40 year member presentation
  - Claudette presentation
  - Musicians

## 5. New Business

### 5.1 Student involvement, ideas for increasing membership

- Executives to Lorraine has been MIA
- Patrina has been assisting Angel in running these membership drives
- Membership drives has had two events, and around 80 individuals have signed up at Ryerson events

## 6. Standing Items

- BODs Rep.:
  - Website has been updated to improve accessibility
  - Lhamo to notify head office to update the Political ENO
- Treasurer
  - Cheques to be given to Janson
- Political ENO
  - PPAN teleconference which updated RNAO election platform “Improving health for all” for upcoming provincial election
- Membership
  - See above about membership drive
- Assembly Rep
  - Sonia to meet with Michael Chan, MPP
  - Has encouraged 21 students to become members from Nippising!
- Workplace Liaison
  - Not present, deferred
- Communications
  - No update
- ATP Lead
  - Recent Halloween party!
  - Janson to send out pictures!
- Student Reps.
  - Not present, deferred

Adjournment